

Finance and Development Committee
Thursday 3rd June 2010
Coleg Powys Farm, Newtown

A meeting of the Finance and Development Committee was held on Thursday 3rd June 2010 at Coleg Powys Farm, Newtown.

PRESENT: Roland Davies (County Vice Chairman), Sonya Wedge, Andrew Davies, Nerys Fychan, Awel Jones, Clare Jones, Dafydd Jones, Dylan Jones, Elin Yewdall (Co-opted Member), Gerallt Evans (County Publicity Officer) and Teresa Isaac (Co-opted member).

IN ATTENDANCE: Lorraine Stokes (County Organiser) and Gary Wright (County Chairman).

FD/54/09/10: YMDDIHEURIADAU / APOLOGIES

Apologies were received from Katy Watkin (Members Treasurer), Jenny Jones, Rob Lewis and Berriew YFC.

FD/55/09/10: COFNODION O'R CYFARFOD DIWETHAF / CONFIRM MINUTES OF THE LAST MEETING

The minutes of the meeting held on April 15th 2010, were read, confirmed and signed as a correct record. Elin Yewdall confirmed the minutes, seconded by Andrew Davies.

FD/56/09/10: MATERION YN CODI O'R COFNODION / MATTERS ARISING FROM THE MINUTES

Re: FD/48/09/10

(b) DRAMA FESTIVAL

Elin Yewdall queried if costs for holding the drama festival in a different venue had been carried out. This needs to be looked into.

Action: YFC Office

(c) FUNDRAISING IDEAS

Chairman's Challenge – Another suggestion was swimming Lake Vrynwy.

FD/57/09/10: GOHEBIAETH / CORRESPONDENCE

Various Correspondences received

- Grant related literature
- Calf Rearing Competition Leaflet
- Wales YFC Natwest Enterprise Scheme Leaflet
- Wales YFC Lamb initiative

It was commented that more needs to be done at promoting the grant type leaflets at Club level. Clubs do get these items in mail-outs but perhaps they don't understand them enough to discuss in meetings to encourage members to go for the opportunity.

FD/58/09/10: TREASURERS REPORT – Katy Watkin

(a) Katy Watkin sent her apologies and had e-mailed Gerallt Evans with her report.

Katy Watkin was unable to attend the Finance and Development Committee Meeting due to heavy commitments in preparing the County Accounts which need to be handed into the Accountants this week in preparation for the AGM in July 2010. This is a lot of pressure for the Members Treasurer, and very time consuming. It has not been fair on Katy.

It has been suggested that the YFC office could update invoices and bankings on to Sage on a weekly or monthly basis to ease the pressure on the Members Treasurer at the end of the financial year.

Another suggestion was to buy another laptop for the Members Treasurer or for Lorraine so that the current laptop with the Sage package on can be used by the County Treasurer to keep the accounts up to date as currently Katy has to collect and return the laptop everyday. Technically the laptops aren't allowed to leave the building due to PCC Policy.

It was decided to try and implement the new procedure of the YFC office updating information on a regular basis to ease the pressure off at the end of the year.

Action: YFC Office

(b) RALLY

Costings have not yet been finalised due to some costs still outstanding.

Youth Forum Fundraising at the rally raised £63.71. This wasn't a great success, possibly down to poor advertising.

(c) CHARITY COMMISSION

All clubs have been reinstated with their Charity Numbers.

(d) RURAL YOUTH FUND

Katy has more info on this if anyone is interested.

(e) YOUTH BANK

Individual Clubs need to apply for this. Andrew Davies said that the Youth Bank will not be giving out the £250 grant for village halls. This has all been stopped. This will be a big problem for some clubs who struggle with the costs incurred in using their local village hall. The next round of grants will be coming out in September. However, if clubs want / need any money to help towards their costs of using their local village hall, they need to send in a completed application form to the Youth Bank, but this will then be followed by clubs being put in front of an interviewing panel to promote their club to convince the Youth Bank to give them the grant. This is not guaranteed. This has also been opened out to all statutory youth organisations; therefore, money will be limited.

(f) CLUB FUNDRAISING

By 25th June, Club Treasurers need to complete and send back a form to the YFC office outlining their fundraising for the year. This will be brought up at the AGM

(g) FARMING CONNECT

80% funding for training courses for individuals available, but this is only relevant to members who's parents have their own business and can provide a CRN etc.

(h) TO DECIDE ON CLUB SUBSCRIPTION RATES FOR 2010/2011

2009/2010 Subscription Rates were as follows:

10-14	£12.00
15-19	£16.00
20-26	£20.00
Associate Members	£10.00

The levy was £10.82

The committee were not sure of the exact increase for 2010/2011, but assume that it is approximately 2.0% or 2.5%. This needs to be confirmed before the Executive Meeting.

Action: YFC Office

Various discussions were held regarding the Club Subscriptions rates and options have been outlined as follows:

- Other counties charge around £45 across the board regardless of age. It was suggested to perhaps research this further to see what other counties do actually charge their members
- Change the age groups to 10-16 years and 17 to 26 years.
- Charge £15 across the board.
- Increase the subscription by £1, except for Associate members.
- Under 18 to charge £15, and 18 and Over charge £20.

Action: YFC Office

Therefore the committee's proposals to be put forward in the Executive Meeting will be as follows:

Proposal 1

£1 increase across the board, except Associate Members, as follows.

10-14	£13.00
15-19	£17.00
20-26	£21.00
Associate Members	£10.00

Proposal 2

10-16	£15.00
17-26	£20.00
Associate Members	£10.00

FD/59/09/10: PUBLICITY REPORT – Gerallt Evans

(a) RALLY

There was a colour double page spread of photos and write up in the County Times after the Rally. Members were very happy with this.

County YFC had their own photographer at the rally. Same deal as last year with copyright. These photos have not yet been received. Gerallt to chase up the photographer.

Action: Gerallt Evans

No reports have been sent to other newspapers as of yet due to Gerallt not having any photos.

Action: Gerallt Evans

(b) NEWSPAPERS

The newspapers have improved with printing YFC news. Gerallt commented that it would be good if we could send the newspapers more stuff re Club News but Gerallt does not receive any information from Clubs. More needs to be done to encourage clubs to send the Publicity Officer their news or fundraising efforts.

Action: Publicity Officer

(c) WEBSITE

Gerallt Evans is in the process of removing old photos from the website to free up some space. It was decided that photo's up to 2 years old should be kept on the website only. Gerallt is sorting out the website in preparation for Lorraine Stokes or the new County Publicity Officer to take over. It was agreed by the committee that the photos on the home page of the Website really need to be updated as previously discussed.

Action: Gerallt Evans

(d) WEBSITE ACCESS

Publicity Officer never used to have access to the website before. Was all done by YFC Office. Gerallt says that it is handy having access to update information. It was suggested that both Publicity Officer and YFC Office have access to the Website to update and add information.

(e) SEVERN CHALLENGE PUBLICITY

This has not been sent to the newspapers as of yet, due to some funding that has not yet been finalised. This is in progress.

Action: Roland Davies

FD/60/09/10: TO REVIEW THE COUNTY OFFICERS EXPENSES

Last year the Executive agreed for the County Officers to receive the following honorariums: 2009/2010

Chairman	£190
Vice Chairman	£140
Members Treasurer	£140
Publicity Officer	£140

In comparison to 2008/2009 there was a £20 increase due to fuel prices.

It was agreed for 2010/2011 to keep the honorariums the same as 2009/2010 (stated above), and review this again next year.

A rebate may be received relating to Nia Lloyds wages for when she left until when Lorraine started. We need to ask for this. Lorraine agreed to chase this up.

Action: YFC Office

FD/61/09/10: TO APPROVE THE 2010/2011 CALENDAR OF MEETINGS

It was agreed to go with last year's calendar of meetings and alter the dates accordingly.

FD/62/09/10: MEMBERSHIP UPDATE

Membership as of 31.05.2010

Juniors	348
Intermediates	334
Seniors	180
Associates	19
County	2

TOTAL MEMBERS 883

Membership as of May 2008 was 866, and membership as of May 2009 was 930 members.

The office has some doubts over the accuracy of the database figures which they intend to take up with Wales YFC.

Action: YFC Office

FD/63/09/10: TO DISCUSS THE WALES TP (TRAINING AND PROMOTION) SUB COMMITTEE AGENDA FOR REPRESENTATIVES TO RAISE RELEVANT ISSUES.

Agendas were circulated and discussed in order for representatives to go to the meeting with the member's views. Andrew Davies expressed his apologies as he will not be able to attend the meeting.

FD/64/09/10: ANY OTHER BUSINESS

(a) COUNTY AGM

The County AGM is to be held on Thursday 1st July at Welshpool County Hall. Nomination forms will be posted to clubs Friday 4 June 2010.

(b) MINUTES

Elin Yewdall commented that the minutes from the last Finance and Development Meeting were not on the YFC Website and that the committee members therefore were not able to read through these minutes before the meeting, and also, no items had been carried out due to the minutes not being sent into the YFC Office soon enough.

It was decided that it must be made clear to all the minute secretaries, that the minutes from each meeting must be completed and submitted to the YFC Office in no more than 1 week, so that the minutes are then able to be put onto the Website and that the relevant members/officials know what items they are responsible for to deal with.

It was also suggested that it needs to be made clear in the minutes from all committee's, who is responsible for carrying out the actions. This committee hope that this will also help with items that are discussed at each meeting to be dealt with more efficiently.

Action: YFC Office

(c) CHAIRMANS BALL

10th July at Berriew, posters were passed around.

(d) FIELD DAY TRAINING

It keeps getting brought up that the training is always organised too late. It was discussed and agreed that costs will be found out regarding the first aid training. Forms with information outlining training available and costs to members, along with the deadline for the forms to be returned to the YFC office, will be sent out along with the Field Day entry forms.

Training that will be offered will be as follows:

- ATV
- First Aid

Action: YFC Office

(e) FUNDING

Andrew Davies attended a meeting where PAVO has £5000 grants available for training.

It was suggested to have a residential training weekend for officials of team building exercises. Maybe join up and do it as 3 counties Club officers training and hold it at Staylitttle for example.

PAVO could help out with training sessions. There would be limited places if 3 Counties do the training together.

It was suggested that training needs to be uniformed throughout the organisation, Including Wales and National Level as well as at Club Level. Club Leader training is also essential.

(f) YFC SAFEGUARDING POLICY

Andrew Davies brought up issues from the YFC Safeguarding Policy from National. He believes it is not YFC friendly.

A couple of points Andrew raised are as follows:

- Lots of statements refer to staff, which in our case is incorrect.
- According to the policy every Club and County will need to appoint a Child Protection Officer (CPO) who will be responsible for all child protection, the club CPO will need to refer any problems to the County CPO. All will need to be trained, which last year cost £68 per person. CPO's also need to attend local Child Protection meetings which is held during a working day which may cause problems if a club's CPO works full time.

Wales YFC are reviewing this at the moment and there are loads of queries which will be brought up with National.

Wales and Montgomeryshire don't have to adopt this particular YFC safeguarding policy but will need their own safeguarding policy if they don't.

With no other business the meeting was closed at 9.30pm.

Signed: _____

Date: _____